



Office of the Rogi Kalyan Samiti, North 24 Pgs. District Hospital
&
Superintendent
North 24 Parganas District Hospital



Memo No: 1953

Dated :- 7/5/20

NOTICE

As per G.O no 109-HS/(MS)/386691/HFW-43011(11)/85/2021 Dt 30/4/2021 of the secretary, govt of W.B, interested eligible candidates are invited to appear in the Walk in Interview board on 13th may, 2021 at 11.00AM at the Office of the Superintendent, North 24 Parganas District Hospital, Barasat, Kol-124 for the engagement of a Data entry Operator on purely temporary basis for initially 2(two months).

Sl No	Name of the Post	Posting	Remuneration (Rs)
1	DEO	Barasat District Hospital	13560/-

Important information for the candidates

1. Carry a CV with a recent Passport Size Photo.
2. Carry all original documents along with self-attested photo copy, (MP or Equivalent Mark Sheet, Admit Card, H.S Mark Sheet, Graduation Mark sheet, Experience certificate. Computer certificate.

Eligibility criteria of Data Entry Operator

A	Educational Qualification	Graduate from any recognized university and having at least 1 years Dip/Certificate course in Computer application from Govt. Regi. Institute
B	Technical Knowledge	Working knowledge of computer with Ms Word, Ms Excel, Ms power Point, Ms Access and internet
C	Working Experience	Minimum 1 years Exp in Govt. sector or 2years for private sector.
D	Age	40 years or less as on the 1 st date of publication of the advertisement

Member Secretary , RKS
&
Superintendent
(N) 24 Pgs, Hospital

Copy forwarded for information to :-

- 1.The Director of Health Services, WB, Swasthya Bhavan, Kol-91
- 2.The Mission Director (NHM) & Executive Director, WBH&FWS
- 3.The Director of Finance,NHM,WBH&FWS
- 4.The District Magistrate, North 24 Pgs
- 5.The DIO, North 24 Parganas
(with request to publish the advertisement in the websit [WWW.North24pgs gov.in](http://WWW.North24pgs.gov.in))
- 6.The Chief Medical officer of Health, North 24 Pgs
7. The Dy. CMOH/I/II/III, North 24 Pgs
8. The AO, CMOH office, North 24 Pgs
9. The Superintendent, North 24 Pgs Dist Hospital
10. The Dr. A Chatterjee MO, MMW North 24 Pgs Dist Hospital
11. The Asst. Superintendent, North 24 Parganas Dist. Hospital

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